

**METROPOLITAN HUMAN SERVICES DISTRICT
BOARD OF DIRECTORS MEETING
March 16, 2012
MINUTES**

A meeting of the Board of Directors of the Metropolitan Human Services District was held on Friday, March 16, 2012 at the Central City Behavioral Health Center. Dr. Pam Jenkins, Chair, called the meeting to order at 11:09 am.

In addition to Dr. Jenkins, Board members in attendance were: Dr. Joe Constans, Robin Pannagl, Gwen Richardson, Dr. Ben Springgate and Dr. Cheryll Bowers-Stephens. Board members not in attendance were Polly Campbell and Dr. Don Erwin.

Stephen Wright, assistant to Kathy Kliebert, Deputy Secretary of the Louisiana Department of Health and Hospitals, attended as a guest.

Staff members present were: Judge Calvin Johnson, Dr. Charlotte Cunliffe, Sally Hays and Meghan Ferris.

Approval of Minutes: Ms. Richardson moved approval of the January 20, 2012 minutes. Dr. Constans seconded the motion, and it was passed unanimously.

Chair's Report: Dr. Jenkins reported that the Executive Limitations Committee had met recently, and that she hoped that all committees charged with looking at ways to monitor compliance with MHSD policies would be able to meet at least one time before the end of June. Ms. Hays presented the Committee's recommendations for tools to monitor Executive Limitations policies. Ms. Hays also presented the following policy changes recommended by the Committee and underlined below:

- Add "and processes" to the policy prohibition: Maintain facilities and processes that fail to provide a reasonable level of privacy, both visual and aural.
- Remove "or fail to be derived from a multiyear plan" from the policy prohibition: Financial planning for any fiscal year or the remaining part of any fiscal year shall not deviate materially from the board's Ends priorities, risk fiscal jeopardy, or fail to be derived from a multiyear plan.
- Add "current or future" to the policy prohibition: allow budgeting which plans the expenditure in any current or future fiscal year of more funds than are conservatively projected to be received in that period.
- Add a new policy prohibition that states: Failure to protect and account for moveable property.

Dr. Springgate moved to approve the recommended policy changes and the addition. Ms. Richardson seconded the motion, and it was passed unanimously.

Executive Director's Report: Judge Johnson discussed the transition to Clinical Advisor, the new Electronic Medical Record system. Judge Johnson and Board members talked about the transition to the new behavioral health care system being implemented by Magellan and the impact on consumers, the process of obtaining authorization, independent assessments, and reimbursement.

Stephen Wright introduced himself and explained that his role is to act as a liaison between the Office of the Secretary and the Human Services Districts. He then responded to questions related to the monitoring of the state's SMO, Magellan. Board members requested a point of contact to use if problems are encountered with service authorization and delivery. Mr. Wright agreed to request the establishment of a direct phone number and contact person.

Executive Session: Dr. Pam Jenkins requested a motion to modify the agenda to add an executive session. Ms. Richardson moved and Dr. Constans seconded the motion to add an Executive Session. Each member present voted in favor of the motion. At 11:55 am, Board members went into an Executive Session to discuss the competence and character of a candidate as part of the search for the position of Medical Director. The candidate was notified of the executive session and chose not to attend. The Board came out of executive session at 12:20pm

Other Business: An additional Board meeting was scheduled for March 30, 2012, from 3:00 pm – 4:30 pm at MHSD’s District office.

Invitation for Public Comment: There were no members of the public present.

Adjournment: The meeting was adjourned at 12:28 pm.